



# SHARING IS CARING!

Dear Ignite Coach,

You are an integral part of Ignite Global's success. Ignite Coaches inspire future coaches to join our programs by sharing experience and impact with their network. We sincerely thank you for the support and the trust you have placed in us. Sharing is caring! We want to show our gratitude in small ways by sharing the essence of our success with you. Hence, we would like to introduce you to the Ignite Referral Program, where we would like to share a 10% commission when your referrals register to selected Ignite Programs.

As we strengthen and ignite our partnership, we believe it is important that we understand what the Ignite Referral Program entails. Please see the framework below to honor our trust in moving forward.

1. Before introducing a potential client, it requires for you to check-in if Ignite Global has prior connections to the potential referral. (If you would like to introduce Tan to PCMC, you check with Ignite Team if Tan is known to Ignite Global. If Ignite team has previously communicated promoting the Ignite Programs, Tan is not considered as a referral).
2. An individual registering in any of the Ignite programs is considered as a referral in three scenarios:
  - First, if you directly introduced the referral via email/messaging or meeting (referral must be directly included in the communication with the permission of the referral).
  - Secondly, if the individual mentioned you as the referee in their first communication.
  - Thirdly, you inform Ignite team to expect communication from a specific individual (providing first and last names) and the individual confirms the introduction when they contact Ignite Team.
3. Ignite Referral Program is valid starting from 1 January 2021.
4. When there are changes or updates to the program, this document will be updated and sent to you via email.
5. The commission will be made available to you only upon your interest to receive the commission within 30 days from the introduction of the potential referral.
6. The commission for each referral is 10% after tax/vat (7% international clients and 12 % clients based in Thailand), any applicable transfer fees (such as Visa, MasterCard and PayPal Transactions incur a fee between 2.5% to 5.5% depending on the country of origin) and difference of exchange rates.
7. For any classroom training an additional of 300 USD and any other applicable logistical costs will be withheld per participant.

8. If the client mentions several Ignite Coaches as the referees, we will divide the 10% commission among the mentioned individuals.
9. The 10% commission is only applicable when clients join following programs:
  - Professional Coaching Mastery Certification over 30 ACSTH hours.
  - Professional Team & Group Coaching Mastery Certification over 30 ACSTH hours.
  - Professional Coaching Mastery Certification for Coaching Parents and Children over 30 ACSTH hours.
  - Any custom on-demand training program that exceeds the total value of 3000 USD.
10. Commission does not apply for mentoring or any other Ignite Global Programs.
11. Commission does not apply for any coaching program (providing coaching as a service).
12. Commission does not apply when offered in combination of any special investment such as 'friend/family special Investment' or 'Discounted Investments offered for stakeholder organizations such as BNI, Inspire, Global Business Network, Power Circle' or similar.
13. The commission is extended to only the immediate referral for one time. (If you refer Sam to Ignite Global and when Sam registered for PCMC training, you receive a 10% commission. In the future if Sam registered for Team Coaching Training, no commission is applicable. If Sam refers Pam to Ignite Global and Pam registered for PCMC training, now only Sam is eligible for the commission)
14. Influencing an individual who has been in contact with Ignite Team to register for an Ignite program does not count as a referral.
15. Commission is not applicable to self when registering into future programs. We are happy to provide you the final early bird fee.
16. Commission can be used as a discount of an investment if you would like to offer it to your referral.
17. If any tax or vat is applied to the commission, the amount is deducted from the commission.
18. If transfer or bank fees are applied the transference, the amount is deducted from the commission.
19. The commission is calculated from the final currency received at Ignite Global.
20. Ignite Global has up to 100% refund policy should a client is not satisfied with the services provided. Hence the commission is transferred to you once the client has completed the entire program and confirmed of satisfaction.
21. If your referral opts for an installment investment option, your commission will be settled only once the referral has completed the entire investment.
22. In case if you are in the midst of an investment with the installment option for any of the Ignite programs, first we will offset any commission you are entitled to from your installments, relieving your dues. In case of refunding such offsetted commission back to your referral, you agree to re-settle the previously offsetted amount to complete your investment.
23. Should a dispute arise related to any commissions, you agree to connect with Ignite Global Team directly and request a meeting to find mutually agreed resolutions.
24. Ignite Global is happy to provide you a breakdown of any of the commissions you are entitled to upon a request in writing.
25. Should your referral make a request, Ignite Global will provide details of the commissions.
26. We will update this framework when necessary, kindly refer to the updated version when you introduce a potential referral.

If you would like any clarifications, please feel free to reach out. Once again we thank you for the positivity and your continued support. Look forward to strengthened partnership. Thank you and peace...

*Fernando Hettiyadura*

[www.IgniteGlobal.online](http://www.IgniteGlobal.online)